

Annual Notification

Parents Rights and
Responsibilities

2009 / 2010

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EC = Education Code

MANDATED NOTIFICATION

ANTI-DISCRIMINATION/ANTI-HARASSMENT POLICY

- 1. NON-DISCRIMINATION** - It is the policy of the District Office not to discriminate on the basis of actual or perceived sex, sexual orientation, gender, ethnic group identification, race, ancestry, national origin, religion, color, or mental or physical disability, or age, or on the basis of a person's association with a person or group with one or more of these actual or perceived characteristics, in any program or activity conducted by a local agency, which is funded directly by, or that receives or benefits from any state financial assistance. in its educational programs, activities, or employment policies, as required by Title VI of the Civil Rights Act of 1964, Title IX of the 1972 Educational Amendments, Section 504 of the Rehabilitation Act of 1973 and the Age Discrimination Act of 1975, EC §§ 200 and 220, Government Code § 11135, and other prevailing laws affecting equity.
- 2. SEXUAL HARRASSMENT** Alleged pupil sexual harassment in violation of District policy or federal or state law will be handled pursuant to the District policies and procedures. (EC §§ 212.6, 231.5, 48980(g))
- 3. UNIFORM COMPLAINT PROCEDURE** - The County and/or district shall follow uniform complaint procedures when addressing complaints alleging unlawful discrimination or failure to comply with state or federal law in consolidated categorical aid programs, vocational education, and special education programs.

INSTRUCTIONAL PROGRAM

- 4. SUCCESSFUL PASSAGE OF THE CALIFORNIA HIGH SCHOOL EXIT EXAMINATION** - shall be required for each pupil completing the 12th grade in order for the pupil to receive a high school diploma. More information is also available online at www.cde.ca.gov/ta. EC §§ 48980(e); 60851
- 5. CHILDREN WITH AN INDIVIDUALIZED EDUCATION PROGRAM (IEP) OR A SECTION 504 PLAN** - Students must be allowed to take the CAHSEE with any accommodations and modifications that are specified in their Individualized Education Program or Section 504 Plan for use on the CAHSEE, standardized testing, or for use during classroom instruction and assessment. If a student utilized a modification in taking the CAHSEE, however, the student's score on the test will be reported as "not valid," and the student will need to obtain a waiver from the State Board of Education to meet the CAHSEE graduation requirement. A Matrix of Test Variations, Accommodations, and Modifications for Administration of California Statewide Assessments can be found at the CDE CAHSEE website. If a student wishes to use a test variation that is not specified in the regulations, the school district may file a request for review of proposed examination variations. This process is also described in Section 1218 of the CAHSEE Title V Regulations.

- 6. RESIDENCE BASED ON PARENTS' EMPLOYMENT** - Under certain conditions, a pupil may be deemed to have complied with the residency requirement for school district attendance in the district if at least one parent or the legal guardian of the pupil is physically employed within the boundaries of that district. Contact the school district in which the parent(s) is employed for further information. (EC § 48204(b))

- 7. STATUTORY AND LOCAL ATTENDANCE OPTIONS** – The law allows two or more districts to enter into an agreement for the transfer of one or more students for a period of up to five years. New agreements may be entered into for additional periods of up to five years each. The agreement must specify the terms and conditions under which transfers are permitted. The law also provides for the following:
 - *If a transfer is approved based on a parent's employment in a district, the student may be allowed to stay in the new district or the high school district to which it feeds through the 12th grade, subject to certain conditions.
 - *If either district denies a transfer request, a parent/guardian may appeal that decision to the District Board. There are specified timelines in the law for filing an appeal and for the District Board to make a decision.
 - *No district is required to provide transportation to a student who transfers into the district. (EC §§ 46600-46611)

- 8. MODEL NOTIFICATION OF RIGHTS UNDER THE PROTECTION OF PUPIL RIGHTS AMENDMENT (PPRA)** - PPRA affords parents certain rights regarding our conduct of surveys, collection and use of information for marketing purposes, and certain physical exams. These include the right to:

A. Consent before pupils are required to submit to a survey that concerns one or more of the following "protected areas" of information if the survey is funded in whole or in part by the U.S. Department of Education-

1. Political affiliations or beliefs of the pupil or pupil's parent;
2. Mental or psychological problems of the pupil or pupil's family;
3. Sex behavior or attitudes;
4. Illegal, anti-social, self-incriminating, or demeaning behavior;
5. Critical appraisals of others with whom respondents have close family relationships;
6. Legally recognized privileged relationships, such as with lawyers, doctors, or ministers;
7. Religious practices, affiliations, or beliefs of the pupil or parents; or
8. Income, other than as required by law to determine program eligibility.

B. Receive notice and an opportunity to opt a pupil out of –

1. Any other protected information survey, regardless of funding;
 2. Any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate health and safety of a pupil, except for hearing, vision, or scoliosis screenings, or any physical exam or screening permitted or required under State law; and
 3. Activities involving collection, disclosure, or use of personal information obtained from pupils for marketing or to sell or otherwise distribute the information to others.
- C. Inspect, upon request and before administration or use –
1. Protected information surveys of pupils;
 2. Instruments used to collect personal information from students for any of the above marketing, sales, or other distribution purposes; and
 3. Instructional material used as part of the educational curriculum.

These rights transfer from the parents to a pupil who is 18 years old or an emancipated minor under State law. Board policies regarding these rights may be obtained from the school district or county office. Parents who believe their rights have been violated under this section may file a complaint with:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, S.W.
Washington, D.C. 20202-5901

20 U.S.C. § 1232h

9. INTERNET USE The district is required to have a policy regarding access to the Internet and on-line sites that contain or make reference to harmful matters specified in the Penal Code, if they have provided students with access to the Internet or an on-line service.

10. NO CHILD LEFT BEHIND ACT - You have a right to request information regarding the professional qualifications of your child's teacher including, at a minimum:

*Whether the teacher has met state credential or license criteria for grade level and subject matter taught.

*Whether the teacher is teaching under emergency or other provisional status.

*The baccalaureate degree major of the teacher and any other graduate certification or degree held.

*Whether the child is provided services by paraprofessionals, and, if so, their qualifications.

You will be notified if your child is taught by a teacher that is not "highly qualified" for four consecutive weeks. The Act also requires that military recruiters have

access to all secondary pupils' names, addresses and phone listings unless a parent requests that such information not be released without the prior written consent of the parent. 10 USC § 503, 20 USC §§ 6301, 6311 (h)(6), 7908, 34 CFR § 200.61.

11. EXCUSE FROM SEXUAL HEALTH EDUCATION, HIV/AIDS EDUCATION AND RELATED ASSESSMENTS

- Parents or guardians have the right to excuse their children from all or part of comprehensive sexual health education, HIV/AIDS prevention education, and assessments related to that education. You are hereby notified that: 1) Written and audio visual educational materials used in comprehensive sexual health education and HIV/AIDS prevention education are available for inspection; 2) Comprehensive sexual health education or HIV/AIDS prevention education will be taught by school district personnel and/or by outside consultants; 3) You have a right to request a copy of the California Comprehensive Sexual Health and HIV/AIDS Prevention Education Act (Chapter 5.6, commencing with § 51930 of the Education Code); and 4) You may request in writing that your child not receive comprehensive sexual health education or HIV/AIDS prevention education. (EC § 51938)

12. PUPILS WITH EXCEPTIONAL NEEDS - Pupils with exceptional needs, as defined by EC § 56026, have a right to a free and appropriate public education. If you believe your child is in need of special education services, contact your school principal.

Some pupils with special needs who do not qualify for special education may qualify for assistance under Section 504 of the Rehabilitation Act if he/she has a physical or mental impairment which substantially limits one or more major life activities, has a record of such impairment, or is regarded as having such impairment. The district office has policies and procedures to identify and evaluate any student who may need assistance in his/her educational program or to provide access into district programs. Pupils or parents or others who have questions or concerns regarding the Section 504 policy may contact the school office.

13. NOTICE OF ALTERNATIVE SCHOOLS - California state law authorizes all districts to provide for alternative schools. Section 58500 of the Education Code defines alternative school as a school or separate class group within a school which is operated in a manner designed to:

- (a) Maximize the opportunity for students to develop the positive values of self-reliance, initiative, kindness, spontaneity, resourcefulness, courage, creativity, responsibility, and joy.
- (b) Recognize that the best learning takes place when the student learns because of his desire to learn.
- (c) Maintain a learning situation maximizing student self-motivation and encouraging the student in his own time to follow his own interests. These interests may be conceived by him totally and independently or may result in whole or in part from a presentation by his teachers of choices of learning projects.

- (d) Maximize the opportunity for teachers, parents, and students to cooperatively develop the learning process and its subject matter. This opportunity shall be a continuous permanent process.
- (e) Maximize the opportunity for the students, teachers, and parents to continuously react to the changing world, including but not limited to the community in which the school is located.

In the event any parent, pupil, or teacher is interested in further information concerning alternative schools, the county superintendent of schools, the administrative office of the district, and the principal's office in each attendance unit have copies of the law available for your information. This law particularly authorizes interested persons to request the governing board of the district to establish alternative school programs in each district. (EC § 58501)

14. MINIMUM DAYS AND STAFF DEVELOPMENT DAYS

- schedules are available at the various program sites. A copy will be provided to you at the time of your student's enrollment or first day of instruction for the current program year, but not less than one month prior to such minimum day or pupil-free staff development day. (EC § 48980(c))

15. ADVANCED PLACEMENT TESTS - Needy pupils may be eligible for state grants to cover the costs of advanced placement examinations. Contact the school for eligibility information. (EC §§ 48980(k), 52244)

16. PARENT NOTIFICATION - A parent has the right to be notified concerning their child's classroom and standardized test performances, when their child has been identified as being at risk of retention, and to be informed about school rules, including disciplinary rules and procedures, attendance policies, retention and promotion policies, dress codes, school visiting procedures and the person to contact should problems arise with their child. (EC § 48070.5, 51101(a)(5), (9), (12), (16))

17. CHANGING SCHOLARSHIP GRADES - When grades are given for any course of instruction taught, the grade given to each pupil shall be the grade determined by the teacher of the course, in the absence of clerical or mechanical mistake, fraud, bad faith, or incompetence.

A pupil's parent or guardian may file a written request with the school principal to correct any portion of their student's record which the parent or guardian alleges to be inaccurate. The parent or guardian may appeal the decision of the principal to the District Office. (EC § 49070)

18. PROGRESS REPORTS - There shall be a conference with or a written report to the parent or guardian of each pupil whenever it becomes evident to the teacher that the pupil is in danger of failing a course. The refusal of the parent or guardian to attend the conference, or respond to the written report, shall not preclude failing the pupil at the end of the grading period. (EC § 49067)

19. AVAILABILITY OF BOARD ADOPTED COURSE OF

STUDY, K-12 - EC § 49091.14 stipulates that the Course of Study offered by public schools is available for review by parents, and states:

The curriculum, including titles, descriptions, and instructional aims of every course offered by a public school, shall be compiled at least once annually in a prospectus. Each school site shall make its prospectus available for review upon request. When requested, the prospectus shall be reproduced and made available. School officials may charge for the prospectus an amount not to exceed the cost of duplication.

PRIVACY AND INFORMATION RIGHTS

20. PRIVACY RIGHTS REGARDING STUDENT RECORDS -

As a public school entity, we are required by California state law to maintain records on students. The purpose of keeping such information is to provide the best possible conditions for students' education.

Please be informed that you have the right to inspect your student's records and to challenge the contents of the records. Written procedures for challenging student records are available from your school principal. If you desire to inspect or challenge records, please make an appointment during regular school hours.

21. PUPIL RECORDS - Pupil records maintained by the school consist of any item of information directly related to an identifiable pupil, including but not limited to subjects taken, grades received, standardized test results, attendance record, and health record. Pupil records are maintained at each school where the pupil is attending.

The school principal or designee is responsible for maintaining each type of pupil record and the information contained therein. Additional records, such as psychological and special education reports, are maintained at those respective offices. Except for directory information, pupil records are accessible only to parents or legal guardians, a pupil 16 years or older or having completed the 10th grade, the personnel of the school who have a legitimate educational interest in the pupil and certain law enforcement officials under certain circumstances prescribed by law. You have a right to review and challenge the contents of your child's records. Up to two (2) copies of the pupil record may be obtained within five (5) days of request by the parent/guardian. Additional copies will be provided at a cost equal to the transcript fee for this type of information and 25 cents per page for additional information not included in the transcript.

Parents may contact the school to review the log listing those who have requested or received information from a pupil's file.

When a student moves to a new school district, records will be forwarded upon request of the new district. At the time of transfer, the parent or an eligible student may challenge, review or receive a copy at reasonable fee of the requested records. Parents may contact the school district or county office for any policy regarding the review and expungement of pupil records.

If you believe the school district or county office is not in compliance with federal regulations regarding privacy, you may file a complaint with the Family Policy Compliance Office of the U.S. Department of Education at 400 Maryland Avenue, SW, Washington, DC 20202-4605.

The school district also makes certain student directory information available in accordance with state and federal laws. This means that each student's name, birth date, birthplace, address, telephone number, major course of study, participation in school activities, dates of attendance, awards, and the most previous public or private school attendance, may be released to certain specified agencies. In addition, height and weight of athletes may be made available. Appropriate directory information may not be provided to any private, profit making entity other than employers, prospective employers or to representatives of the news media. Names and addresses of seniors or terminating students may be given to public or private schools and colleges.

Upon written request from the parent of a student age 17 or younger, the school district will withhold directory information about the student. If the student is 18 or older or enrolled in an institution of post-secondary instruction and makes a written request, the pupil's request to deny access to directory information will be honored. Requests should be submitted within 30 calendar days of receipt of this notification.

Pupil record destruction is done according to California Title 5 regulations. (EC § 49063)

22. EDUCATIONAL RIGHTS (HOMELESS) – Our District and/or County has adopted a policy prohibiting students from being stigmatized or segregated into a separate school or program based upon their being homeless. We recognize that these students have a right to continue in the school of origin for the duration of homelessness or for the remainder of the year, even if the child becomes permanently housed. The policy includes that a designated District and/or County liaison will resolve school selection or enrollment disputes through the Dispute Resolution Process.

23. SCHOOL ACCOUNTABILITY REPORT CARD - The School Accountability Report Card provides parents and other interested members of the community a variety of information about the school, its resources, its successes, and the areas where it needs improvement. On or before February 1 of each year, an updated copy of the School Accountability Report Card for each school can be found on the district or school website. A hard copy will also be provided upon request to any student's parent or guardian. (EC § 35256)

ATTENDANCE

24. ABSENCES FOR RELIGIOUS PURPOSES - Permissive absence may be granted for governing board approved religious exercises or instruction if a pupil has attended at least the minimum school day. (EC § 46014)

25. EXCUSED ABSENCES - As required by EC § 48980(j), the full text of EC § 48205 is provided to the parent:

(a) Notwithstanding EC § 48200, a pupil shall be excused from school when the absence is:

- (1) Due to his or her illness.
- (2) Due to quarantine under the direction of a county or city health officer.

- (3) For the purpose of having medical, dental, optometric, or chiropractic services rendered.
- (4) For the purpose of attending the funeral services of a member of his or her immediate family, so long as the absence is not more than one day if the service is conducted in California and not more than three days if the service is conducted outside California.
- (5) For the purpose of jury duty in the manner provided for by law.
- (6) Due to the illness or medical appointment during school hours of a child of whom the pupil is the custodial parent.
- (7) For justifiable personal reasons, including, but not limited to, an appearance in court, attendance at a funeral service, observance of a holiday or ceremony of his or her religion, attendance at religious retreats (which shall not exceed four (4) hours per semester), or attendance at an employment conference, or attendance at an educational conference on the legislative or judicial process offered by a nonprofit organization when the pupil's absence is been requested in writing by the parent or guardian and approved by the principal or a designated representative pursuant to uniform standards established by the governing board.
- (8) For the purpose of serving as a member of a precinct board for an election pursuant to § 12302 of the Elections Code.

(b) A pupil absent from school under this section shall be allowed to complete all assignments and tests missed during the absence that can be reasonably provided and, upon satisfactory completion within a reasonable period of time, shall be given full credit. The teacher of the class from which a pupil is absent shall determine which tests and assignments shall be reasonably equivalent to, but not necessarily identical to, the tests and assignments that the pupil missed during the absence.

(c) For purposes of this section, attendance at religious retreats shall not exceed four hours per semester.

(d) Absences pursuant to this section are deemed to be absences in computing average daily attendance and shall not generate state apportionment payments.

(e) "Immediate family," as used in this section, has the same meaning as that set forth in Section 45194, except that references therein to "employee" shall be deemed to be references to "pupil."

26. TARDINESS/TRUANCY - State law requires that any child who has been absent without valid excuse more than three days or tardy in excess of 30 minutes of each of the three or more days in one school year shall be reported as a truant to the site administrator. Any pupil reported as a truant three or more times within the school year is considered a habitual truant and a school official shall hold at least one conference with the pupil's parent or guardian. Any pupil considered a habitual truant, or is irregular in school attendance, or is habitually insubordinate or disorderly during school attendance may be referred to a School Attendance Review Board (SARB).

Upon a pupil's initial classification as a truant, the school district shall notify the pupil's parent or guardian, by first class mail or other reasonable means, of the following: the pupil is truant; the parent or guardian is obligated to compel the pupil to attend school; the parent or guardian who fails to meet this obligation may be guilty of an infraction and subject to prosecution under Article 6 (commencing with § 48290) of Chapter 2 of Part 27; that alternative educational programs are available, that the parent or guardian has the right to meet with appropriate school personnel to discuss solutions to the pupil's truancy, that the pupil may be subject to prosecution under EC § 48264, that the pupil may be subject to suspension, restriction or delay of driving privileges, and that it is recommended the parent/guardian attend classes with the pupil for one day (EC § 48260.5)

- 27. EXCESSIVE ABSENCES** - Pupils who are experiencing excessive school absences may be referred to the School Attendance Review Board (SARB). The SARB is designed to assist the pupil and parent in reducing school attendance problems by maximizing use of school and coordinated community resources.

HEALTH SERVICES

- 28. IMMUNIZATION FOR COMMUNICABLE DISEASE** - A pupil may not be admitted to school unless he/she has been fully immunized, pursuant to Health and Safety Code § 120335, against diphtheria, pertussis (whooping cough), tetanus, poliomyelitis, measles, mumps, rubella, chicken pox, Haemophilus influenza type B, and hepatitis B. School districts shall not unconditionally admit any pupil to the 7th grade level, nor unconditionally advance any pupil to the 7th grade level, unless the pupil has been fully immunized against hepatitis B. Health & Safety Code § 120335) Parents may consent, in writing, for a licensed physician or registered nurse, acting under the direction of a supervising physician, to administer an immunizing agent. (EC § 49403) Exemption from immunization requirement is allowed when a student's parent states in writing that immunization is contrary to his or her beliefs or when the parent provides a written statement by a licensed physician that the physical condition or medical circumstances of the student are such that immunization is unsafe indicating the specific nature and probable duration of the medical condition or circumstances that contraindicate immunization. However, if there is good cause to believe that the student has been exposed to a communicable disease, the student may be temporarily excluded from the school until the local health officer is satisfied that the student is no longer at risk of developing the disease. (Health & Safety Code §§ 120365, 120370, 120375)
- 29. HEALTH SCREENING EXAMINATION** - Before a child enters first grade, his or her parents must obtain a waiver or health screening for the child and complete the provided certificate or sign a waiver. The screening should take place before (within the prior 6 months) or during the kindergarten year. Parents are encouraged to obtain health screening simultaneously with required immunizations. Parents may inquire in the school office about free health screenings for low-income children

provided under the Child Health and Disabilities Prevention Program. (Health & Safety Code §§ 124085, 124100, 124105)

- 30. PHYSICAL EXAMINATIONS** - A parent or guardian may, by written statement filed annually, refuse to consent to the physical examination of his/her child; however, a child may be sent home if, for good reasons, he or she is believed to be suffering from a recognized contagious or infectious disease (EC § 49451). (School children are examined for vision, hearing, and curvature of the spine at selected grade levels). By May 31 of the school year, pupils when first enrolled in public school are required to provide proof of an oral health assessment (conducted within 12 months prior to enrollment) by a licensed dentist or other licensed or registered dental health professional. (EC § 49452.8) [Beginning July 10, 2010] Parent of 7th grade pupils must be provided information on type 2 diabetes as follows: 1) description of type 2 diabetes, 2) risk factors, 3) warning signs, 4) treatments, 5) prevention methods, 6) types of screening test available. It is recommended that students possibly suffering from type 2 diabetes or having warning signs be screened. (EC § 49452.7)
- 31. PSYCHOLOGICAL TESTING** - A parent has the right to receive information about psychological testing the school does involving their child and to deny permission to give the test. EC § 51101(a)(13)
- 32. PUPIL MEDICATION** - Any pupil who must take prescribed medication at school and who desires assistance of school personnel must submit a written statement of instruction from the physician and a statement by the parent indicating their desire to have the school assist in administering the physician's instructions. Any student who wishes to carry and self-administer prescription auto-injectable epinephrine and/or self-administered inhaled asthma medication must submit a written statement of instruction from their physician that includes a statement that the student is able to self-administer such medication, and a statement from the parent consenting to the self-administration, as well as a release. Any pupil who uses auto-injectable epinephrine or inhaled asthma medication in a manner other than as prescribed is subject to discipline. (EC §§ 49423, 49423.1)
- 33. CONTINUING MEDICATION** - A parent of a pupil on a continuing medication regimen for a nonepisodic condition shall inform the school of the medication being taken, the current dosage, and the name of the supervising physician. With a parent's consent, the school nurse or other designated employee may communicate with the physician with regard to the possible effects of the drug on the child's physical, intellectual and social behavior, as well as possible behavioral signs and symptoms of adverse side effects, omission, or over dosage. (EC § 49480)
- 34. CONFIDENTIAL MEDICAL SERVICES** - Pupils enrolled in grades 7 through 12 may be excused from school by school authorities for the purpose of obtaining confidential medical services without the consent of the pupil's parent. (EC § 46010.1)

35. PUPIL INSURANCE - The county or district office may provide or make available medical or hospital services, or both, for injuries to pupils arising from school programs or activities. No pupil will be compelled to accept such services. You may obtain further information regarding availability of pupil accident insurance by contacting the school principal. (EC § 49472)

36. EMERGENCY MEDICAL CARE - All pupils must have an emergency information card filled out and signed by the parent or guardian at the beginning of the school year. If your child is ill or injured during regular school hours and, requires reasonable medical treatment, and if you cannot be reached, the county office or the principal cannot be held liable for reasonable treatment of your ill or injured child without your prior consent, unless you have previously filed a written objection to any medical treatment other than first aid. (EC §§ 49407; 49408)

37. STUDENTS WITH TEMPORARY DISABILITIES – HOME/HOSPITAL INSTRUCTION - Special individual instruction (as distinct from independent study) is available for students with temporary disabilities that make attendance at school impossible or inadvisable. Parents should first contact the principal to determine service. (EC § 48206.3)

38. SCHOOL OF RESIDENCE WHEN HOSPITALIZED - A student with a temporary disability who is in a hospital or other residential health facility, excluding a state hospital, which is located outside of the school district in which the pupil's parent or guardian resides, shall be deemed to have complied with the residency requirements for school attendance in the district in which the hospital is located. (EC § 48207) Notification of temporary disability / residency of student is the sole responsibility of the parent or guardian. Upon notification that a student is temporarily disabled, within district jurisdiction, SCOE will determine if the student is able to receive individualized instruction and when it may commence (EC § 48208)

STUDENT DISCIPLINE

39. DISCIPLINE PROCEDURES - The district board's adopted procedures governing student discipline are available in your child's school office upon request. These provisions include, but are not limited to: detention, parent conferences, suspensions, expulsion, and other educational alternatives. Special disciplinary procedures may apply to students with disabilities. (EC § 35291)

SAFETY

40. CHILD ABUSE REPORTING - Information to report suspected child abuse is available at the school site office.

41. DRUG ABUSE AND PREVENTION/INTERVENTION - The intent of the District and/or County Policy is to establish an atmosphere that will promote understanding of the use, abuse, and misuse of drugs, including alcohol and tobacco.

When substance abuse incidents occur, school staff will:

1. Provide emergency medical assistance.
2. Require parental involvement.
3. Enforce the laws regarding use and distribution of illegal substances.
4. When appropriate, discipline students.
5. Provide assistance to student seeking help, according to established rules and regulations.

The Board of Education and school administrators encourage public interest in the schools and educational programs. While on school grounds or on the premises of a support service facility, the public is requested not to create or participate in any activity which interferes with the educational program or service being conducted.

42. REGISTRATION PRIOR TO ENTERING OR REMAINING ON SCHOOL PROPERTY - To provide protection and the safeguard of students, teachers, employees, and school property, the public (except those persons exempted) is required to register in the school office prior to entering or remaining on the school premises during school hours. School hours have been defined as one hour before classes begin until one hour after classes end.

Signs are posted at each school entrance indicating the location of the school office (place of registration) and penalties for failure to comply. Should you have any questions, you are invited to contact your school's office.

43. VANDALISM/COOPERATION - All parents and guardians are asked to help prevent vandalism by impressing upon their child the seriousness of destroying school property. Citizens living near the schools are requested to report any acts of suspected vandalism to the school principal or to the proper authority.

44. PERSONAL PROPERTY - The school is not responsible for personal property. Students are discouraged from bringing non-instructional items to school such as radios, skate boards, etc. Please refer to the Student Handbook and school rules.

LUNCH, TRANSPORTATION, AND HEALTH ENVIRONMENT

45. FREE OR REDUCED PRICE MEALS - are available for needy students. (EC §§ 49510, et seq.)

46. ASBESTOS MANAGEMENT - The school district has a current management plan for asbestos containing materials for all district portables. The plan is available for inspection at the office of the superintendent during normal business hours. (40 C.F.R. § 763.93(g)(4); EC §§ 49410 et seq.)

47. PESTICIDES - The name of all pesticides products expected to be applied at the school facilities during the upcoming year can be found in the school office. Persons wishing to be notified in advance of individual pesticide applications may register with the school office for that purpose. (EC §§ 17612, 48980.3)

STUDENT/PARENT/GUARDIAN NOTICE RELEASE OF DIRECTORY INFORMATION

The Family Educational Rights and Privacy Act (FERPA), a federal law, requires that the school, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. However, the school may disclose appropriately designated "directory information" without written consent, unless you have advised the school to the contrary in accordance with County or District's procedures. The primary purpose of directory information is to allow the district to include this type of information from your child's education records in certain school and/or district publications. Examples include:

- * a playbill, showing your child's role in a drama production;
- * the annual yearbook;
- * honor roll or other recognition lists;
- * graduation programs; and
- * sports activity sheets, such as for wrestling, showing weight and height of team members.

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent/guardian's prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks. In addition, two federal laws require local assistance agencies receiving assistance under the Elementary and Secondary Education Act of 1965 (ESEA), to provide military recruiters, upon request, with three directory information categories - names, addresses and telephone listings - unless parents/guardians have advised the district that they do not want their child's information disclosed without their prior written consent.

If you do not want the school to disclose directory information from your child's education records without your prior written consent, please notify the school principal in writing no later than four weeks after the first day of school. A form for that purpose is included at the end of this document. The County or District has designated the following information as directory information:

1. Name
2. Address
3. Telephone number
4. Date and place of birth
5. Major field of study
6. Participation in officially recognized activities and sports
7. Weight and height of athletic team members
8. Dates of attendance
9. Degrees and awards received
10. Most recent previous school attended

MISCELLANEOUS

- 48. EMERGENCY PREPAREDNESS** – Emergency Preparedness is addressed through the county office's comprehensive school safety plan which includes disaster procedures and plans, routines, emergency response measures, staff training programs,

procedures for the use of public buildings and notification procedures. A copy of the plan is available at the administrative offices. (EC § 32282)

*****PLEASE NOTE*****

Over the course of a school year, some information in this Annual Notification may change. Please read your school notices or if you have any questions, please contact your school office.

RECEIPT OF ANNUAL NOTIFICATION AND PARENTS RIGHTS AND RESPONSIBILITIES

Student/Parent Guardian Acknowledgment

I hereby acknowledge receipt of information required by California Education Code, section 48980, regarding Annual Notification to Parents and Guardians of Rights & Responsibilities, and a copy of the "Student Behavior Standards," which are related to certain school programs and activities.

Student's Name: _____ Grade Level: _____

School: _____ Teacher: _____

Program Site: _____ Date: _____

Student's Signature

Parent / Guardian's Signature

Please check appropriate status of signer:

(a) Parent/Guardian of Pupil Age 17 or Younger

(b) Pupil Age 18 or Older

(This page is to be signed and returned to your school staff representative and filed in the student's file.)